



Sir Roger Manwood's School

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Governance professional and Company Secretary

Sir Roger Manwood's School, Sandwich, Kent

Kent Scheme F, 16 hours a week pro rata, term time only, £11,789

Start date: September 2026

We are looking for an enthusiastic and well-qualified professional to support the work of the School's governing body.

Why Sir Roger Manwood's School?

Founded in 1563, Sir Roger Manwood's School blends centuries of tradition with modern, forward-looking educational thinking. Our guiding principle, "Excellence in All", underpins everything we do – academically, pastorally and professionally.

A truly exceptional setting

Our school is located on a picturesque and expansive site, offering a calm, reflective atmosphere that supports learning, wellbeing and professional fulfilment.

A culture of academic ambition

Pupils at Manwood's are motivated, articulate and enthusiastic learners, who value ideas and intellectual challenge.

Supportive, professional staff community

Staff and Governors at Manwood's work within a warm, respectful and professional culture. Collaboration, mentorship and continuous development are central to our ethos.

An exciting time to join

With a renewed strategic focus this is a superb moment to join the school.

For further details and a downloadable application form please visit the vacancies section of the School website (www.manwoods.co.uk) or contact Mrs K Robinson, on hrrecruitment@srms.kent.sch.uk or 01304 610206.

CLOSING DATE: 21st June at Midday

INTERVIEWS: Early applications are encouraged and will be considered before the deadline.

SHORTLISTING: only candidates who are shortlisted will be contacted

Any offer of employment will be subject to a health check, two satisfactory references and a satisfactory DBS Enhanced Disclosure.

Sir Roger Manwood's School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. Due to its Safer Recruitment Policy, the School will take up references before interview.

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