



## Sir Roger Manwood's School Gift Aid Declaration

If you are a UK taxpayer, you can boost your donations by 25p for every £1 you donate with this Declaration.

Declaration:

- I want to Gift Aid any donations I make in the future, or have made in the past 4 years, to Sir Roger Manwood's School Academy Trust.
- I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

| Details of UK Taxpayer |            |
|------------------------|------------|
| Title                  | First Name |
| Surname                |            |
| Student's Full Name    |            |
| Full Home Address      |            |
| Postcode               | Date       |

Please note: Sir Roger Manwood's School reclaims Gift Aid from the tax you pay for the current tax year. You must notify the school if you:

- want to cancel this declaration
- change your name or address
- no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your self-assessment tax return, or ask HM Revenue & Customs to adjust your tax code.

Please email the completed form to [finance@srms.kent.sch.uk](mailto:finance@srms.kent.sch.uk) or place it in an envelope marked 'Finance Office' and ask your child to place it in the Student Postbox in the Foyer or post it to the School, addressed to the Finance Office.