

## Person Specification: Classroom Cover/Learning Support Assistant

Essential Qualities	Desirable Qualities
<b>Educational Qualifications</b>	
<ul style="list-style-type: none"> <li>• 5 GCSEs (or equivalent) at grade C or above, including Maths and English</li> <li>• Degree in an academic subject from a reputable higher education consitution</li> </ul>	<ul style="list-style-type: none"> <li>• A recent graduate looking to use this post as a stepping stone to a career in teaching</li> <li>• Degree or equivalent</li> <li>• A relevant, up-to-date first aid qualification (or willingness to train to achieve one)</li> </ul>
<b>Skills, abilities and experience</b>	
<ul style="list-style-type: none"> <li>• Is punctual, reliable, well organised and committed to high standards</li> <li>• Is patient, optimistic and possess a good sense of humour</li> <li>• Can be an outstanding ambassador for the school</li> <li>• Is able to empathise with children and young adults</li> <li>• Excellent communication skills</li> <li>• Experience of working in a team and with enthusiasm, direction and positive spirit</li> <li>• Ability to work autonomously</li> <li>• Outstanding interpersonal skills</li> <li>• Excellent organisational skills</li> <li>• Flexibility and the ability to work calmly and quickly under pressure</li> <li>• Resourceful and with the ability to multi task and prioritise</li> <li>• Proactive in looking for solutions and addressing potential problems and yet still a team player and someone who follows school policies</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of working in an educational environment</li> <li>• Experience of working with teachers and teenage children</li> <li>• A commitment to personal and professional development</li> <li>• Experience of constructive cooperation with parents/carers</li> <li>• Experience of delivering first aid</li> <li>• Experience of using a variety of IT packages including email, word processing and spreadsheets</li> </ul>
<b>Personal Qualities</b>	
<ul style="list-style-type: none"> <li>• Can demonstrate genuine warmth and interest in the pupils' care</li> <li>• Warm and empathetic personality</li> <li>• Team player.</li> <li>• Supportive of colleagues</li> <li>• Common sense</li> <li>• Sense of humour and proportion</li> <li>• Discrete and able to maintain confidentiality</li> </ul>	<ul style="list-style-type: none"> <li>• An interest in the School, its purpose and ethos</li> <li>• Motivator of self and others</li> </ul>
<b>Child protection</b>	
<ul style="list-style-type: none"> <li>• Commitment to the protection of children and young people</li> <li>• Willingness to follow the School's Safeguarding procedures</li> </ul>	