



# Sir Roger Manwood's School

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## **CLASSROOM COVER ASSISTANT/LEARNING SUPPORT ASSISTANT**

Kent Range 4 (£19,389 - £20,493) pro rota

37 hours per week, 39 weeks per year, starting September 2022

Initially, fixed term 1 year contract

We are looking for individuals to join our close-knit Classroom Cover and/or Learning Support teams. This is an ideal position for a graduate considering teaching as a future career or an individual with knowledge of the workings of a school and some or all of the needs of teachers, support staff, pupils and pupils with additional needs. The successful candidates will work as part of the School's Cover and or AEN Team, with a particular focus on providing cover for teaching staff, ensuring that prepared lessons are carried out whilst maintaining appropriate behaviours to support learning or supporting individual pupils to enable them to access the curriculum. Additional responsibilities will include providing support to the Administration Team, and undertaking invigilation. The willingness to be flexible is essential. Weeks worked include time during School holidays, to provide front-of-house cover.

For further details and a downloadable application form please visit the vacancies section of the school website ([www.manwoods.co.uk](http://www.manwoods.co.uk)) or contact the Head's PA, Mrs Kellie Robinson, on [head@srms.kent.sch.uk](mailto:head@srms.kent.sch.uk) or 01304 610206. Any offer of employment will be subject to receipt of two satisfactory references and a DBS Enhanced Disclosure.

**CLOSING DATE:** Open

**INTERVIEWS:** the school reserves the right to interview as applications are received

*Sir Roger Manwood's School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.*

**Engage .... Explore .... Excel .....**